

WARBOYS PARISH COUNCIL

Minutes of a meeting of **Warboys Parish Council** held on 9th October 2023 at the Parish Centre, Warboys.

IN ATTENDANCE

District Cllr Ms C A Lowe and 2 members of the public.

PRESENT WERE

Cllr J Cole	Cllr P Potts
Cllr M Collins	Cllr C Sproats
Cllr R Dykstra	Cllr S Withams (Chair)
Cllr D England	Cllr G Willis
Cllr L Gifford	Cllr A Wyatt
Cllr A Ntuk	
Cllr J Parker (Vice Chair)	

Mrs J Drummond:- Parish Clerk
Mrs E Coverdale:- Asst. Clerk

Due to printer issues the meeting commenced late at 7.12 p.m

114/23 APOLOGIES

Apologies were accepted from;

Cllr D Fabb - Personal

Cllr J Land - Personal

Cllr S Wilcox – Personal

Cllr M Collins – arrived during discussions on agenda item 121/23 (7.51p.m)

115/23 MINUTES OF THE MEETING HELD 11th SEPTEMBER 2023

It was proposed by Cllr D England, seconded by Cllr Parker and **RESOLVED** by all members present, the Minutes of the meeting held on 11th September 2023 be signed as a correct record by the Chairman.

116/23 MEMBERS' INTERESTS

None declared.

117/23 WELCOME - CLERKS REPORT

Attached as Addendum.

118/23 MATTERS ARISING

The Council considered the following matters arising from the meeting held on 11th September 2023:

- (a) Bridleways:- Further to Minute no. 30/23 (a) the Clerk advised that there were no updates and requested that a meeting with Cllr Potts and Cllr Wilcox was required to understand the history of the issues better.
- (b) Local Highways Improvement Bid:- following minutes no. 95/23(d) the Clerk confirmed that she has received the application paperwork for Ramsey Road and will complete.

- (c) Onyett's Field Byelaws:- Arising from Minutes no. 30/23 (e) the Asst. Clerk updated Members that a public consultation notice had been written and would be going out in the next issue of the Ramsey & Warboys Informer. Advising that the byelaws would be available for viewing in the Warboys Library and at www.warboyspc.org .
- (d) Former Youthie Premises:- Further to minutes 30/23 (g) the Clerk informed members that a site meeting was to be held in the next month with Cambridgeshire County Council (CCC) to discuss the work needed and to determine whether the Parish Council will be able to take over ownership. In addition she would like to include Ben & Co, the new parish centre appointed contractors, as part of the talks.

Members were in full agreement for the Clerk to continue the conversations with CCC and include Ben & Co in those discussions.

(e) Landfill Liaison Meeting:- Cllrs J Parker, D England and J Land were in attendance of the meeting on 3rd October. Cllr D England provided an update for Members on the progress for full closure of the site in approximately 6- 12 months time. As well as informing Members that they will be able to go on a walk round to confirm the that the site has been left in a satisfactory state.

119/23 COMMITTEES

Minutes were received for the Planning Committee held on 11th September 2023.

120/23 REPORT BY DISTRICT COUNCILLOR

District Cllr C Lowe informed the members of the following:

- The Development Management Committee are running a training event for Parishes on 30th October – Clerk expressed interest to attend.
- Hinchingsbrooke Country Park has won two Anglia in Bloom gold awards.
- A polite reminder that 10th October is World Mental Health Day

121/23 POLICE REPORT

The Clerk provided an update to members on Coffee with a Cop event, highlighting concerns of hay bale convoys along Station Road and ongoing Anti- Social behaviour at St. Mary's Green and Gold pits. After discussions it was:- **RESOLVED**

- for the Clerks to follow up with police progress on St. Mary's Green and Goldpits.
- and Cllr Ntuk to explore reestablishing Crime Stoppers within Warboys and distribute information.

Cllr M Collins arrived whilst Members discussed the above item (7.51p.m)

122/23 CLIMATE AND ENVIRONMENT GROUP

Cllr C Sproats provided an update on progress within the committee; this included a potential pilot scheme for collection of small electrical items such as wires for recycling. Members were all in agreement for Cllr Sproats to explore further. She also informed members that the biodiversity report for Onyett's field was back and a meeting would be held to discuss the results with the Biodiversity group.

It was therefore:- **RESOLVED**

- Cllr C Sproats to find out more information regarding the pilot scheme and report back to members.
- Cllr C Sproats to set a meeting up with Biodiversity subcommittee to review the Onyett field report.

123/23 PARISH CENTRE

The Parish Clerk updated members on the conditions of the current Parish Centre, making them aware of issues and limitations with the extremely old heating system and the potential that the centre may have to close over the winter.

The Clerk also advised Members that the current heating system required for it to be manually turned on and off each day. She raised the suggestion of a rota to be established, whilst Members agreed to this, there were no volunteers at this time.

After discussions it was:- **RESOLVED**

- For the Clerks to investigate alternative heating provisions should an issue arise.

124/23 UPCOMING EVENTS

Further to Minutes 99/23 the Assistant Clerk provided members with an update on the upcoming Remembrance Service.

Further to Minutes 104/23 the Clerk advised that there were no further updates at this time for the Christmas Lights Group.

125/23 ACCOUNTS

The Monthly accounts were checked by Chair S Withams and verified by Vice Chair J Parker it was:- **RESOLVED** to approve the payments for September, 11th – 28th. (appendix 1)

126/23 BUDGETARY CONTROL

Agenda item discussion moved to after meeting was closed to public due to sensitivity of a matter raised.

127/23 OPEN FORUM

It was proposed by the Chair and unanimously RESOLVED agreed to close the meeting for a period of time to hold a public forum.

The meeting was closed at 8.12p.m and reconvened at 8.34p.m

After members of the public raised their concerns it was:- **RESOLVED**

- for Station Road resident to collect further evidence to report to Cambridgeshire County Council
- for ex Cllr to attend meeting with CCC regarding the Youthie building as he has historic knowledge of agreements made.
- for the Clerks to contact previous owner of Onyett's field to discuss pest control measures they had used.

128/23 EXCLUSION OF PUBLIC

The chair thanked the public for their attendance and requested they leave the meeting. It was therefore:- **RESOLVED** that the public be excluded from the meeting under the section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

The meeting was declared closed at 9.46pm

The next meeting of Warboys Parish Council will be held on 13th November 2023.

Chairman.

Date.

Appendix 1

Payee	Details	Amount	R	A
W.E Batterbee	Salary – September 2023	1,182.72		
D. A. Warwick	Salary – September 2023	1,296.63		
R. Reeves	Salary – September 2023	1,126.12		
E. Coverdale	Salary – September 2023	1,158.71		
J. Drummond	Salary – September 2023	1,708.53		
R. Edwards	Retainer and cleaning services September 2023	359.20		
HMRC	Tax & NI – August 2023	2,110.05		

Clock Winder	Ray Martin – Honarium payment	145.00		
Internal Auditor	Iwonne Hansell – Honarium payment	100.00		
PKF Littlejohn LLP	AGAR	504.00		
Glasdon	Waste bin replacement x2	572.01		
Premier Gas Services	Service water heater and gas boiler	140.00		
Total Energies	UMS supply 1	7.79		
Total Energies	UMS supply 2	6.21		
CAPALC	Affiliation fee CAPALC & NALC	634.02		
Tibbett Architectural Services	Completion of tender stage	1,225.00		
Chess IT	Emmeline’s Laptop	608.77		
Ansvar	Insurance Renewal	4,602.85		
Direct Debits				
<i>EON</i>	<i>Gas (DD 20/09/23)</i>	<i>52.63</i>		
<i>EE</i>	<i>Phones (DD 28/09/23)</i>	<i>33.60</i>		
<i>Chess IT</i>	<i>Monthly service charge (DD – 28/09/23)</i>	<i>131.06</i>		
Allstar	Fuel TBA	1.80		